

RA Application Check List

Application Tasks

1. Complete the online **RA Application** (see Resident Assistant Application Informational Packet).
 - a. Include an up-to-date **resume** with your application.
 - b. Include a passport-sized **portrait picture** of yourself with your application.
2. Schedule and complete an **interview with your RA** (completed by application due date).
3. Obtain two references (references should submit forms to residencelife@moody.edu).
 - a. Have your **roommate** complete a RA Reference Form (see online).
 - b. Give a **full-time Moody employee** a RA Reference Form (see online).
(References cannot include Residence Life staff)
4. Document all **upcoming dates, times, and responsibilities of the RA selection process**.
5. Sign up for a **group interview** in the Student Development office between.
(see Resident Assistant Application Informational Packet for signup dates).

Supporting Candidates

We, the Residence Life staff, commit to pray for you, your candidacy, and support you throughout the RA selection process. We ask that you pray with us as we review and consider applications.

If you have questions about any aspect of the RA selection process, please do not hesitate to contact your Residence Supervisor.